



Jennifer E. Gill, Superintendent  
**NOTICE OF VACANCY**  
December 20, 2021

**TITLE OF VACANCY:** Special Education Teacher  
**LOCATION:** Washington Middle School  
**CONTRACT PERIOD:** For the rest of 2021-2022 school year  
**REPORTS TO:** Building Principal

**REQUIREMENTS/QUALIFICATIONS:**

1. Valid Illinois PEL with LBS1 middle school endorsement
2. Bachelor's degree in Special Education or related field
3. Knowledge of rules and regulations governing special education
4. Strong written and verbal communication skills
5. Ability to effectively work with administrators, teachers and parents
6. Strong knowledge of secondary curriculum
7. Strong organizational skills
8. Strong problem solving skills

**RESPONSIBILITIES:**

1. Work collaboratively with all special education and general education staff
2. Work under the direction of the building principal
3. Provide instruction as determined by the students' IEPs
4. Participate in the development of comprehensive Individual Education Plans for identified students including behavior intervention plans
5. Provide consultation, technical assistance and training to teachers and parents of students experiencing learning or behavioral problems
6. Provide information to parents relative to strategies that can be used at home to support the school's efforts
7. Take responsibility for implementation of IEPs for students on assigned caseload

**FILING DATE DEADLINE:** Until filled

**EFFECTIVE DATE:** First contractual day of the 2021-2022 District 186 180-day calendar

**SALARY and BENEFITS:** In accordance with current SEA negotiated agreement

**Please refer all communication to:**

Gina McLaughlin-Schurman  
Assistant Superintendent of Human Resources  
1900 W. Monroe St.  
Springfield, IL 62704  
217-525-3006

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