## **NOTICE OF VACANCY**

# January 19, 2023

**TITLE OF VACANCY:** Teacher Instructional Leader (TIL) forEnglish Language Learners

**CONTRACT PERIOD:** 190 days

**LOCATION**:  Student Support Services

**REQUIREMENTS:**

1. Bachelor’s Degree in Education, Masters preferred
2. Valid Illinois Teaching Certificate
3. Illinois ESL approval or endorsement
4. Knowledge in the area of reading and language acquisition
5. Effective communication skills
6. Ability to collaborate with other teachers and parents
7. Demonstrate capabilities of leadership, community relations, and communication skills
8. Ability to plan, implement and evaluate effective teaching strategies for English language learners
9. Strong organizational and time management skills
10. Five years experience as an ESL teacher preferred

**SPECIFIC RESPONSIBILITIES:**

1. Facilitate and administer the districts WIDA Screener and ACCESS to students in accordance with state and district testing requirements
2. Maintain accurate, complete and correct records as required by law, district policy and administrative regulations

      3. Establish and maintain communication with parents and staff members

      4. Understand, manage and implement Illinois State Board of Education requirements including

* 1. Title III/LIPLEP Grant
  2. Grant Periodic Reporting
  3. Title III Intent to Apply
  4. Seal of Biliteracy Reporting

      5. Update Illinois Immigration Status, ELL enrollment and Student Information System

      6. Create ESL teacher scheduling and professional development for district staff

      7. Lead discussion during staff meetings, assist in problem solving, collect input and feedback for

program improvement

      8. Review instructional materials and make recommendation for change

      9. Order and maintain instructional materials

      10. Monitor and assigns software licenses for staff

      11. Lead and coordinate Seal of Biliteracy assessments

      12. Attend Illinois Bilingual Directors Conference

      13. Coordinate scheduling for interpreters and bilingual tutors

      14. Other duties as assigned

***(continued on the next page)***

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| **APPLICATION DEADLINE/OPEN UNTIL:** Until Filled    **EFFECTIVE DATE**: First contractual day of the 2023 – 2024 District 186 180-day calendar |  |
| **SALARY and BENEFITS:** In accordance with current SEA negotiated agreement which includes TIL stipend | |

**HOW TO APPLY:** go to [www.sps186.org/humanresources](http://www.sps186.org/humanresources) and click on certified vacancies, follow online instructions *OR*

**Refer application and resume to:**

Gina McLaughlin-Schurman

Assistant Superintendent of Human Resources

Springfield Public Schools District 186

1900 West Monroe Street

Springfield, IL 62704

217-525-3006