



NOTICE OF VACANCY

DATE: September 5, 2019

TITLE OF VACANCY: Student Support Worker

(One Year Only, With Student)

LOCATION: Ridgely Elementary School

HOURS PER DAY: 6.5

DAYS PER YEAR: 191 Remainder of the School Year

REQUIREMENTS/QUALIFICATIONS:

Any person who is 20 years of age or over, well-mannered, well groomed, punctual, dependable, enjoys being with children and who meets the basic requirements listed below.

1. *Must have an Educator Licensure with Stipulation or valid Illinois Teaching Licensure or 90-day sub licensure* (To obtain an Educator Licensure with Stipulations from the Regional Superintendent's Office, you must provide proof of 60 college hours from an accredited college.
2. Must have high school diploma or equivalent
3. Ability to perform all job-related functions
4. Ability to understand and follow verbal or written directions
5. Ability to communicate and maintain good working relationships with other employees and general staff of the assigned school
6. Physical and TB test
7. Must take CPI course and refresher courses

PHYSICAL DEMANDS: Must pass pre-placement agility/fit for duty exam with MOHA

SPECIFIC RESPONSIBILITIES:

1. Assist student with academic needs
2. Monitor student behavior and redirect as needed
3. Assist teacher with other students in the classroom as time and supervision permits
4. Assist teacher with supervision of student during lunch, on playground and for arrival and dismissal
5. Perform other duties as assigned

APPLICATION DEADLINE/OPEN UNTIL:

September 16, 2019

APPOINTMENT DATE:

Upon Board Approval

SALARY: \$12.84 Per Hour (18-19)

(If you have the minimum 60 college hours, the rate of pay is \$1.00 more per hour), spread out over 12 months

BENEFITS: Personal and Sick Leave - Medical Insurance - Life Insurance - Illinois Municipal Retirement - Paid Holidays as per negotiated agreement. (Must be hired for minimum 20 hours per week to qualify for benefits and paid holidays)

SELECTION PROCESS: Application, Selection, Agility test, Physical

HOW TO APPLY: go to www.sps186.org/humanresources and click on classified vacancies, follow online instructions
OR

Refer application and resume to:

Gina McLaughlin-Schurman, Director of Human Resources
Springfield Public Schools District 186
1900 West Monroe Street
Springfield, IL 62704
217-525-3006

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