



NOTICE OF VACANCY

April 23, 2024

TITLE: Football Coach

LOCATION: Southeast High School

REPORTS TO: Principal/Athletic Director

REQUIREMENTS/QUALIFICATIONS:

1. Must be an active/retired teacher with a current, valid Illinois Teaching Certificate, or
2. Must be at least 19 years of age and complete an IHSA approved coaching education course, and;
3. Applicant must also have completed training and be certified in Heart Saver AED/CPR, or
4. Receive training prior to the start of the IHSA approved contact sessions.
5. Consistently communicate with parents and families regarding expectations and schedules

RESPONSIBILITIES:

1. Have knowledge of and enforce all school, district, conference and IHSA rules and policies
2. Develop contest and practice schedules in consultation with the athletic director, with final approval by the building principal
3. Conduct fund-raising activities with the approval of the athletic director and comply with all rules and regulations for accounting of monies collected
4. Coordinate with AD on the hiring of coaching staff
5. Provide for the purchase, use, care, maintenance and repair of athletic equipment
6. Promote positive relations by maintaining consistent communications with the news media. Publicly rewards player performance and good effort with praise and criticizes constructively
7. Display appropriate conduct at all times
8. Ensure all student-athletes have completed the athletic permit card, paid any applicable fees and are eligible to participate in contests
9. Promptly provide eligibility lists and update roster information as required
10. Assume all responsibility for all program levels including coordinating practice planning for all program levels, supported by the selection, supervision, and evaluation of assistant coaches
11. File accident reports promptly and accurately with the athletic director
12. Conduct regular, well-organized practices, including promotion and accountability for summer conditioning to increase student-athlete safety
13. Develop player expectations and responsibilities for the program, and communicate that information to families
14. Manages the athletic budget for the program effectively including developing a plan for purchasing of team needs
15. Assist and promote student-athletes in the college recruiting process
16. Cooperate with the Athletic Director working with student-athletes outside of the regular football season
17. Demonstrates knowledge of and teaches fundamentals
18. Prepares the team for contests. Effectively uses coaches, players and game strategy
19. Encourages enthusiasm, motivation and sportsmanship among team members, while fostering athletic, academic, emotional, and social growth of all athletes.
20. Collaborate with Football Boosters for season events and end of season banquet
21. Manage and maintain a clean football facility including offices and locker room

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APPLICATION DEADLINE:

May 3, 2024 at 4:00 PM

EFFECTIVE DATE:

First contractual day of the 2024-2025
District 186 180-day calendar

SALARY and BENEFITS: In accordance with current SEA negotiated agreement

HOW TO APPLY: go to <https://www.sps186.org/page/human-resources> and click on certified vacancies, follow online instructions *OR*

Refer application and resume to:

Gina McLaughlin-Schurman
Assistant Superintendent of Human Resources
Springfield Public Schools District 186
3063 Fiat Avenue
Springfield, IL 62703
217-525-3006

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