



Jennifer E. Gill, Superintendent

**NOTICE OF VACANCY**

December 1, 2020

**TITLE OF VACANCY:** Special Education Teacher - Resource

**LOCATION:** Marsh and Lee Elementary

**CONTRACT PERIOD:** Remainder of the 2020-21 school year only

**REPORTS TO:** Building Principal

**REQUIREMENTS/QUALIFICATIONS:**

1. Valid Illinois PEL with LBS1 elementary endorsement
2. Strong interpersonal communication skills in working with teachers, students, parents and staff
3. Clear knowledge of adopted elementary curriculum and implementation
4. Strong organizational skills
5. Strong problem-solving skills
6. Strong knowledge of intervention strategies and progress monitoring experience
7. Strong Behavior Management
8. Ability to informally assess learning and behavioral needs of students

**RESPONSIBILITIES:**

1. Work under the direction of the building principal
2. Participate in the development of comprehensive Individual Education Plans for identified students
3. Provide instruction as determined by the students' IEPs
4. Work collaboratively with staff to implement students' IEP goals
5. Provide consultation, technical assistance and training to teachers and parents of students experiencing learning or behavioral problems
6. Provide information to parents relative to strategies that can be used at home to support the school's efforts
7. Provide professional development to staff as identified by individual building needs

**FILING DATE DEADLINE:** Until filled

**EFFECTIVE DATE:** January 4, 2021

**SALARY and BENEFITS:** In accordance with current SEA negotiated agreement

**Please refer all communication to:**

Gina McLaughlin-Schurman  
Director of Human Resources  
1900 W. Monroe St.  
Springfield, IL 62704  
217-525-3006

We do not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, age or disability.

**AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER**