



**NOTICE OF VACANCY**

December 11, 2024

**TITLE OF VACANCY:** High School English Teacher

**LOCATION:** Southeast High School

**CONTRACT PERIOD:** Remaining balance of the 180-day school year for 2024-2025

**REPORTS TO:** Building Principal

**REQUIREMENTS/QUALIFICATIONS:**

1. Valid Illinois Professional Educator's Licensure with High School English endorsement
2. Experience working collaboratively with other teachers
3. Experience in flexible grouping, including small group and individual instructional practices
4. Cooperate in carrying out school and district policies and regulations
5. Demonstrate teaching skills necessary to perform duties, including maintaining classroom control, utilizing appropriate techniques and being knowledgeable about subject matter

**RESPONSIBILITIES:**

1. Plan and provide appropriate intervention instruction for at risk students
2. Implement best practice instructional strategies to support content areas
3. Assist students as needed, using individualized instruction curriculum
4. Establish and maintain a classroom climate and management plan conducive to learning
5. Contribute as a team member and/or leader to all school improvement initiatives
6. Use technology as a means to support the work of teachers and students
7. Cooperate in carrying out school district rules and regulations
8. Be punctual and regular in attendance
9. Maintain accurate records and reports
10. Perform other duties as assigned
11. Actively participate as a member of a professional learning community

**APPLICATION DEADLINE/OPEN UNTIL:**

Until Filled

**EFFECTIVE DATE:**

January 7, 2025

**SALARY and BENEFITS:** In accordance with current SEA negotiated agreement

**HOW TO APPLY:** go to <https://www.sps186.org/page/human-resources> and click on certified vacancies, follow online instructions *OR*

**Refer application and resume to:**

Gina McLaughlin-Schurman  
Assistant Superintendent of Human Resources  
Springfield Public Schools District 186  
3063 Fiat Avenue  
Springfield, IL 62703  
217-525-3006

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