



NOTICE OF VACANCY

DATE: January 13, 2020

TITLE OF VACANCY:

Project SEARCH Special Education Teacher,
2020-21 school year

LOCATION: Memorial Health System

CONTRACT PERIOD: 187 Days

SUBJECT/GRADE LEVEL: High School

REPORTS TO: Special Education Administrator

REQUIREMENTS/QUALIFICATIONS:

1. Valid Illinois PEL with LBS1 high school endorsement
2. Bachelor's degree in Special Education or related field
3. Knowledge of rules and regulations governing special education
4. Strong written and verbal communication skills
5. Ability to effectively work with administrators, teachers and parents
6. Strong knowledge of secondary curriculum
7. Strong organizational skills
8. Strong problem-solving skills

SPECIFIC RESPONSIBILITIES:

1. Provide specialized instruction for students in Project SEARCH
2. Provide instruction at an appropriate instructional level with content development and building for transfer for students assigned to the teacher
3. Coordinate with Memorial Health Systems, Sparc and the Department of Rehabilitative Services.
4. Facilitate home-school communication.
5. Work effectively with colleagues and exhibit the fundamentals of good public/customer service
6. Supervise interns in their internships and coordinate with host site departments.
7. Assess and encourage student progress by promoting engagement, monitoring progress, responding to adequate and inadequate performances and showing support of students in an appropriate manner.
8. Manage the learning environment by using time efficiently, maintaining an effective physical setting for instruction and maintaining appropriate intern behavior in the classroom and internship sites
9. Communicate regularly student progress and challenges with business liaison and job coaches
10. Plan and implement monthly staffings for each student participant with appropriate parties
11. Work collaboratively with colleagues to recruit appropriate students with disabilities for Project SEARCH (ages 18 – 22 and the last year of high school) from Springfield Public School District 186
12. Attend IEP meetings for current interns and possible student recruits
13. Problem solve issues with interns, host site departments and job coaches
14. Other duties as assigned by the Direct of Student Support Services or his/her designee

APPLICATION DEADLINE/OPEN UNTIL:

January 22, 2020 at 4:00 p.m.

EFFECTIVE DATE:

TBD

SALARY and Benefits:

In accordance with SEA negotiated agreement

HOW TO APPLY: go to www.sps186.org/humanresources and click on certified vacancies, follow online instructions *OR*

Refer application and resume to:

Gina McLaughlin-Schurman
Director of Human Resources
Springfield Public Schools District 186
1900 W. Monroe Street
Springfield, IL 62704
217-525-3006

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