



NOTICE OF VACANCY

DATE: March 25, 2025

TITLE OF VACANCY: Maintenance Mechanic

LOCATION: Administrative Service Center, 530 West Reynolds

DAYS PER YEAR: 260

HOURS: 8

REQUIREMENTS/QUALIFICATIONS:

1. High mechanical aptitude.
2. Must be a five (5) year apprentice or journeyman HVAC technician.
3. Ability to work safely, proficiently and with productivity.
4. Must be punctual, well groomed, well-mannered and dependable.
5. Able to complete assigned tasks with minimum of supervision.
6. Have a cellular phone with ability to text and email.
7. Ability to communicate and maintain a good working relationship with coworkers.
8. Ability to read and understand blueprints and shop drawings.
9. Must pass a background check in accordance with School District requirements.
10. Must be licensed and experienced in the handling of all refrigerants.

PHYSICAL DEMANDS:

Ability to lift and carry 75 pounds; kneel, squat, stretch arms above head, climb ladders, scaffold and stairs; walk moderate distances, grasp, hold and operate tools, see and read meters, gauges, instruments and service manuals.

SPECIFIC REQUIREMENTS:

1. Knowledge and ability to repair and maintain HVAC systems including, but not limited to: air handlers, chillers, hot water and steam boilers, geothermal systems, heat pumps, circulation pumps, refrigeration controls.
2. Provide basic hand tools.
3. Willingness to perform overtime work, if needed.
4. Perform other duties as assigned.

APPLICATION DEADLINE/OPEN UNTIL:

April 3, 2025 at 4:00 p.m.

APPOINTMENT DATE:

Upon Board Approval

SALARY:

Prevailing Wage Rate per Central Illinois Buildings and Construction Trades (CIBCT) Agreement

BENEFITS:

Per (CIBCT) Agreement

Please refer application and resume to:

Gina McLaughlin-Schurman
Assistant Superintendent of Human Resources
Springfield Public Schools District #186
3063 Fiat Avenue
Springfield, IL 62703
217-525-3006

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