

**NOTICE OF VACANCY**  
**August 13, 2024**

**TITLE OF VACANCY:** SPED Life Skills  
**LOCATION:** Lee Elementary School  
**CONTRACT PERIOD:** 180 days  
**REPORTS TO:** Building Principal

**SIGN ON BONUS:** For the 2024-2025 school year a sign on bonus will be provided to new hires. First installment \$2,000 will be paid within 30 days of the successful candidate's start date. Second installment \$2,000 will be paid within 30 days of the start of the second school year following the successful candidates start date.  
If the employee(s) does not complete 4 years, they will be responsible for repayment of the prorated amount \$1,000 per year.

**Current employees in this position will receive a stipend in the amount of \$2,400.**

**REQUIREMENTS/QUALIFICATIONS:**

1. Valid Illinois PEL with LBS1 elementary school endorsement
2. Strong interpersonal communication skills in working with administrator, teachers, students, parents and staff
3. Strong organizational skills
4. Strong problem-solving skills
5. Ability to effectively teach students with various academic and behavior needs
6. Ability to informally and formally assess learning and / or behavioral needs of students

**RESPONSIBILITIES:**

1. Work under the direction of the building principal
2. Provide instruction as determined in the students' IEPs
3. Implementation of district's adopted special education curriculum
4. Participate in the development of comprehensive Individual Education Plans for identified students
5. Implementation and assessment of students' IEP goals
6. Implement progress monitoring and data collection as determined through IEP
7. Provide information to parents relative to strategies that can be used at home to support the school's effort

**(continued on the next page)**



**APPLICATION DEADLINE:**

Until Filled

**EFFECTIVE DATE:**

First contractual day of the 2024-2025  
District 186 180-day calendar

**SALARY and BENEFITS:** In accordance with current SEA negotiated agreement

**HOW TO APPLY:** go to <https://www.sps186.org/page/human-resources> and click on certified vacancies, follow online instructions *OR*

**Refer application and resume to:**

Gina McLaughlin-Schurman  
Assistant Superintendent of Human Resources  
Springfield Public Schools District 186  
3063 Fiat Avenue  
Springfield, IL 62703  
217-525-3006

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