



# DISTRICT 186

SPRINGFIELD PUBLIC SCHOOLS

## NOTICE OF VACANCY

June 15, 2022

**TITLE OF VACANCY:** Middle School Principal

**LOCATION:** Jefferson Middle School

**CONTRACT PERIOD:** 208 Days

### REQUIREMENTS:

1. Master's degree in educational administration or related field
2. Valid Illinois Professional Educator's license - General Administration or Principal endorsement
3. A strong undergraduate and graduate scholastic record required
4. Six years of successful teaching experience preferred
5. In-depth knowledge of current curriculum, instructional trends, school improvement process, technology use and integration, change management, and grant writing
6. Administrative experience required
7. Must reside in Springfield Public Schools district

### SPECIFIC RESPONSIBILITIES:

1. Facilitate a shared decision-making model that includes students, parents, staff, and other stakeholders in developing and operating the school's strategic mission
2. Lead and manage an instructional team focused on the improvement of student achievement
3. Plan and provide for an environment that supports the instructional program and maintains the mental and physical health and safety of students
4. Select, orient, assign, supervise and evaluate staff in order to attain the objectives of the instructional program
5. Align professional development with the School Improvement Plan in collaboration with the Department of Teaching and Learning
6. Direct an educational program consistent with school community needs and District goals and policies
7. Capitalize on community services to assist staff and/or students in the development of their individual potential
8. Use administrative and management practices which promote the efficient operation of the school
9. Perform other duties as assigned by the Superintendent or designee

### APPLICATION DEADLINE/OPEN UNTIL:

June 24, 2022 at 4:00 P.M.

### EFFECTIVE DATE:

First contractual day of the 2022-2023  
208 day calendar

**SALARY and BENEFITS:** In accordance with current SPAA negotiated agreement

**HOW TO APPLY:** go to [www.sps186.org/humanresources](http://www.sps186.org/humanresources) and click on certified vacancies, follow online instructions *OR*

### Refer application and resume to:

Gina McLaughlin-Schurman  
Assistant Superintendent of Human Resources  
Springfield Public Schools District 186  
1900 West Monroe Street  
Springfield, IL 62704  
217-525-3006

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