

NOTICE OF VACANCY

DATE: July 1, 2024

TITLE OF VACANCY: In-House Supervisor

HOURS PER DAY: 7

LOCATION: Lanphier High School

DAYS PER YEAR: 177

REQUIREMENTS:

1. High school diploma
2. Interest in working with teenage students
3. Knowledge of the Springfield Public Schools
4. Ability to relate to students, faculty and public

SPECIFIC RESPONSIBILITIES:

1. Maintain accurate records
2. Continual monitoring of in-house classes
3. Maintain discipline
4. Perform other duties as assigned

APPLICATION DEADLINE/OPEN UNTIL:

July 11, 2024 @ 4:00 p.m.

APPOINTMENT DATE:

Upon Board Approval

SALARY: \$16.91 Per Hour (Step 1/1 – 24/25)

BENEFITS: Personal & Sick Leave - Medical Insurance - Life insurance - Illinois Municipal Retirement Fund - Paid Vacation and Holidays

SELECTION PROCESS:

Application, Interview and Selection

HOW TO APPLY:

Go to [Human Resources](#) on the District Website, click on classified vacancies and follow online instructions

OR

Refer application and resume to:

Gina McLaughlin-Schurman, Assistant Superintendent of Human Resources
Springfield Public Schools District 186
3063 Fiat Avenue
Springfield, IL 62703
217-525-3006