



DISTRICT 186

SPRINGFIELD PUBLIC SCHOOLS

NOTICE OF VACANCY

DATE: February 21, 2024

TITLE OF VACANCY: In-House Supervisor

HOURS PER DAY: 7

LOCATION: Washington Middle School

DAYS PER YEAR: 177

REQUIREMENTS:

1. High school diploma
2. Interest in working with teenage students
3. Knowledge of the Springfield Public Schools
4. Ability to relate to students, faculty and public

SPECIFIC RESPONSIBILITIES:

1. Maintain accurate records
2. Continual monitoring of in-house classes
3. Maintain discipline
4. Perform other duties as assigned

APPLICATION DEADLINE/OPEN UNTIL:

Until Filled

APPOINTMENT DATE:

Upon Board Approval

SALARY: \$16.26 Per Hour (Step 1/1 – 23/24)

BENEFITS: Personal & Sick Leave - Medical Insurance - Life insurance - Illinois Municipal Retirement Fund - Paid Vacation and Holidays

SELECTION PROCESS: Application, Interview, and Selection

HOW TO APPLY: Go to [Human Resources](#) on the District website and click on classified vacancies - follow online instructions

OR

Refer application and resume to:

Gina McLaughlin-Schurman, Assistant Superintendent of Human Resources
Springfield Public Schools District 186
3063 Fiat Avenue
Springfield, IL 62703
217-525-3006