



DISTRICT 186

SPRINGFIELD PUBLIC SCHOOLS

NOTICE OF VACANCY

March 16, 2025

TITLE OF VACANCY: Elementary Librarians – Travel (3 positions)

LOCATION: Various Locations – Dubois, Harvard Park, Matheny-Withrow, McClelland, Southern View and Wilcox (subject to change based on need)

CONTRACT PERIOD: 180 Days

REPORTS TO: Library Coordinator

REQUIREMENTS/QUALIFICATIONS:

1. Valid Illinois Professional Educator's License with Library Information Specialist Endorsement that covers at least K-5

RESPONSIBILITIES:

1. Establish a sound educational setting by providing resources to the classroom conducive to learning
2. Be knowledgeable of resources available to libraries both print and digital
3. Aid classroom instruction by identifying materials and on-line supports for student learning
4. Facilitate the work of ongoing volunteers to support library activities
5. Perform administrative aspects of librarianship, including supervision of personnel associated with school library, administering school library budget, etc.
6. Keep faculty and staff up to date on services provided by the library and maximize student use
7. Work with staff to purchase and select appropriate materials to support all curriculum content areas
8. Perform other duties as assigned.

APPLICATION DEADLINE:

Until Filled

EFFECTIVE DATE:

First contractual day of the 2025-2026
District 186 180-day calendar

SALARY and BENEFITS: In accordance with current SEA negotiated agreement;

Go to https://SEA_Certified_Salary_Schedule_24-25 to view the SEA Salary Schedule (the SEA Certified Salary Schedule for 25-26 is currently being reviewed)

HOW TO APPLY: go to <https://www.sps186.org/page/human-resources> and click on certified vacancies, follow online instructions *OR*

Refer application and resume to:

Gina McLaughlin-Schurman
Assistant Superintendent of Human Resources
Springfield Public Schools District 186
3063 Fiat Avenue
Springfield, IL 62703
217-525-3006

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