



DISTRICT 186

SPRINGFIELD PUBLIC SCHOOLS

NOTICE OF VACANCY

DATE: August 18, 2023

TITLE OF VACANCY: Educational Media Support Technician - One Year Only

LOCATION: Auxiliary Building

HOURS PER DAY: 8

DAYS PER YEAR: 260 Including 16 Paid Holidays

REQUIREMENTS/QUALIFICATIONS:

1. Ability to work independently from repair manuals and diagnostic flow charts
2. Expertise with computer hardware, including laptops, desktops, iPads, peripherals, and their components
3. Must become Apple certified (ACMT) within 6 mos.
4. Knowledge of MDM and profiles
5. Ability to "troubleshoot" complex electronic components
6. Working knowledge of networking equipment including layer 2 switches
7. Working knowledge of Ethernet, TCP/IP and Internet protocols
8. Working knowledge of wireless networking standards
9. Ability to communicate effectively both verbally and written
10. Working knowledge of software and device deployment
11. Must be able to work with others effectively in a team environment
12. Associates degree or higher preferred
13. Working knowledge of Apple OS
14. Must have valid Drivers License and reliable transport

SPECIFIC RESPONSIBILITIES:

1. Conduct repairs and routine maintenance of equipment (computers, iPads, printers, switches, access points and other related peripherals) for Title I schools.
2. Provide troubleshooting of all Title I purchased media hardware and operating systems issues
3. Installs and maintains software/apps.
4. Provide set-up of new computer hardware, operating systems and software.
5. Communicate effectively with teachers, administrators, students, and system users to help solve problems
6. Perform other duties as assigned within Title I schools

APPLICATION DEADLINE:

Until Filled

APPOINTMENT DATE:

Upon Board Approval

SALARY: \$61,520 (Step III-1 or Applicable Step on PTSP 2023-2024 Salary Schedule) ESSER Funded Position through June 30, 2024 – One Year Only

BENEFITS: Personal and Sick Leave - Medical Insurance - Life Insurance - Illinois Municipal Retirement - Paid Vacation and Holidays as per negotiated agreement

SELECTION PROCESS: Application, Interview and Selection

HOW TO APPLY: go to www.sps186.org/humanresources and click on classified vacancies, follow online instructions *OR*

Refer application and resume to:

Gina McLaughlin-Schurman, Assistant Superintendent of Human Resources
Springfield Public Schools District 186
1900 West Monroe Street
Springfield, IL 62704
525-3006

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