

NOTICE OF VACANCY

July 16, 2019

TITLE OF VACANCY:

Early Start Pre-Kindergarten Teacher- One Year Only- 2

LOCATION: Early Learning Center

CONTRACT PERIOD: 180 days

REPORTS TO: Building Principal

REQUIREMENTS/QUALIFICATIONS:

1. Valid Illinois PEL in Early Childhood Education with an endorsement in ESL preferred
2. BA/BS college degree
3. Valid CPR and First Aid certification
3. Ability to work cooperatively with children, families, colleagues
4. Minimum of two years successful teaching experience with young children preferred

RESPONSIBILITIES:

1. Work with at risk prekindergarten children and their families to prepare them for kindergarten
2. Implement the identified prekindergarten curriculum with fidelity
3. Implement the prekindergarten assessment system with fidelity
4. Evaluate student growth, set progress goals, and maintain student assessment records
5. Maintain individual student and parent communication records for each child
6. Maintain classroom portfolio and other requirements of NAEYC accredited classroom
7. Prepare orders for classroom supplies and materials
8. Work with and direct activities of teacher assistant
9. Conduct home visits along with other staff
10. Assist in implementing parent education/ involvement program
11. Assist in developmental screening and evaluation of potential students
12. Perform other duties as assigned

APPLICATION DEADLINE/OPEN UNTIL:

Until filled

EFFECTIVE DATE:

First contractual day of the 2019-20 District 186
180-day calendar

SALARY and BENEFITS: In accordance with current SEA negotiated agreement

HOW TO APPLY: go to www.sps186.org/humanresources and click on certified vacancies, follow online instructions *OR*

Refer application and resume to:

Gina McLaughlin-Schurman, Director of Human Resources
Springfield Public Schools District 186
1900 West Monroe Street
Springfield, IL 62704
217-525-3006

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