Jennifer E. Gill, Superintendent
NOTICE OF VACANCY
July 8, 2019

**TITLE:** Early Childhood Teacher  
**LOCATION:** Early Learning Center  
**CONTRACT PERIOD:** 180 days  
**REPORTS TO:** Building Principal

**REQUIREMENTS:**

1. Valid Illinois Professional Educators License; Special Education Early Childhood endorsement or approval  
2. Knowledge of current curriculum, instructional trends, and school improvement process  
3. Strong organizational skills  
4. Strong problem solving skills  
5. Strong written and verbal communication skills  
6. Ability to informally and formally assess learning and/or behavioral needs of students

**RESPONSIBILITIES:**

1. Attend district in-services and professional development opportunities in order to implement new strategies for curriculum and instructional improvement  
2. Establish and implement appropriate evaluation procedures  
3. Active participation in appropriate staff development activities  
4. Contribute as a team member and/or leader to all school improvement initiatives  
5. Maintain a classroom climate and management plan conducive to learning  
6. Communicate effectively with students, parents, the public and staff  
7. Provide curricular and behavioral support to students as specified on Individualized Educational Plans (IEP’s)  
8. Other duties as assigned

**FILING DATE DEADLINE:** July 15, 2019  
**EFFECTIVE DATE:** First contractual day of the 2019-2020 District 186 180 day calendar  
**SALARY and BENEFITS:** In accordance with the current SEA negotiated agreement

Please refer all communication to: Gina McLaughlin-Schurman  
Director of Human Resources  
1900 W. Monroe St.  
Springfield, IL 62704  
217-525-3006

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