



**NOTICE OF VACANCY**

**DATE:** April 26, 2021

**TITLE OF VACANCY:** Computer Programmer

**LOCATION:** Auxiliary Building

**HOURS PER DAY:** 8

**DAYS PER YEAR:** 260 Including 15 Paid Holidays

**REQUIREMENTS/QUALIFICATIONS:**

1. Minimum of bachelor's degree in computer science or equivalent technical training and two years experience
2. Knowledge of the use, application and operation of computer systems
3. Knowledge of the principles and techniques of computer system documentation and programming
4. Working knowledge of Ethernet, TCP/IP and the Internet
5. Working knowledge of relational databases – prefer Oracle
6. Ability to program in the following languages: HTML, CSS, JavaScript, PHP and SQL
7. Working knowledge of the following operating systems: Macintosh, Windows, Linux and Chrome OS
8. Working knowledge of website design
9. Must have a valid Illinois Drivers License and reliable transportation

**SPECIFIC RESPONSIBILITIES:**

1. Plan and develop detailed programming procedures and instructions
2. Analyze, modify and revise established programs to adapt to changes in needs and requirements of the District
3. Write complex programs and assist in making program changes in developing or converting data processing applications
4. Develop and apply cross checks and auditing procedures to assure accuracy and reliable practices
5. Assist in providing support and programming for the District Information system, financial accounting system and other software packages
6. Work collaboratively with district staff on uploading and maintaining file formats to the Illinois State Board of Education and other cooperative outside companies and agencies.
7. Help update and maintain the District webpage
8. Perform other duties as assigned

**APPLICATION DEADLINE:**

Until Filled

**APPOINTMENT DATE:**

Upon Board Approval

**SALARY:** \$55,659

(Step III-1 or Applicable Step on  
PTSP 2020-2021 Salary Schedule)

**BENEFITS:** Personal and Sick Leave - Medical  
Insurance - Life Insurance - Illinois Municipal  
Retirement - Paid Vacation and Holidays

**SELECTION PROCESS:** Application, Interview and Selection

**HOW TO APPLY:** go to [www.sps186.org/humanresources](http://www.sps186.org/humanresources) and click on classified vacancies, follow online instructions *OR*

**Refer application and resume to:**

Gina McLaughlin-Schurman, Director of Human Resources  
Springfield Public Schools District 186  
1900 West Monroe Street  
Springfield, IL 62704  
525-3006

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