

# Springfield Public Schools



Robert Leming, Interim Superintendent

## NOTICE OF VACANCY

May 15, 2013

**TITLE OF VACANCY:** English Language Learner Teacher – Itinerant

**CONTRACT PERIOD:** 180 days

**NUMBER OF POSITIONS AVAILABLE:** 1

**LOCATION:** Springfield High School

### REQUIREMENTS:

1. Bachelor's Degree in Education
2. Valid Illinois Teaching Certificate
3. Illinois ESL approval or endorsement
4. Knowledge in the area of reading and language acquisition
5. Effective communication skills
6. Ability to collaborate with other teachers and parents
7. Ability to plan, implement and evaluate effective teaching strategies for English language learners
8. Strong organizational and time management skills

### SPECIFIC RESPONSIBILITIES:

1. Instruct assigned students in all language arts areas: reading, writing, speaking and comprehension
2. Guide the learning process toward the achievement of established curriculum goals and communicate clear objectives to the students for all lessons
3. Create an environment that is conducive to learning and appropriate to the maturity, interest and abilities of students
4. Employ a variety of instructional techniques
5. Administer required assessments and tests to students in accordance with state and district testing requirements
6. Maintain accurate and complete records as required by law, district policy and administrative regulations
7. Establish and maintain communication with parents and staff members
8. Other duties as assigned

**FILING DATE DEADLINE:** May 29, 2013

**EFFECTIVE DATE:** First day of contractual 2013-14 school year

**SALARY:** In accordance with the current SEA negotiated agreement

**SELECTION PROCEDURE:** Application, Interview, Selection

**Please refer all communication to:**

Cynthia Shambley  
Interim Director of Human Resources  
1900 West Monroe Street  
Springfield, IL 62704  
217-525-3006

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