



Jennifer E. Gill, Superintendent

NOTICE OF VACANCY

November 28, 2016

TITLE: Language Arts/Social Studies Teacher

LOCATION: Jefferson Middle School

CONTRACT PERIOD: remainder of 2016-17 school year

REPORTS TO: Principal

REQUIREMENTS/QUALIFICATIONS:

1. Valid Illinois Professional Educator's License with Middle School endorsement in Language Arts and Social Studies
2. Experience working collaboratively with other teachers
3. Experience in flexible grouping, including small group and individual instructional practices
4. Cooperate in carrying out school and district policies and regulations
5. Demonstrate teaching skills necessary to perform duties, including maintaining classroom control, utilizing appropriate techniques and being knowledgeable about subject

RESPONSIBILITIES:

1. Establish and maintain a classroom climate and management plan conducive to learning
2. Actively participate as a member of a professional learning community
3. Contribute as a team member and/or leader to all school improvement initiatives
4. Use technology as a means to support the work of teachers and students
5. Communicate effectively with students, parents, staff and community
6. Cooperate in carrying out school district rules and regulations
7. Be punctual and regular in attendance
8. Perform other duties as assigned

FILING DATE DEADLINE: until filled

EFFECTIVE DATE: TBD

BENEFITS: – Personal and Sick Leave – Medical Insurance – Life Insurance – Illinois Teachers' Retirement System

SALARY: In Accordance with current SEA negotiated agreement

Please refer all communication to: Gina McLaughlin-Schurman
Director of Human Resources
1900 W. Monroe St.
Springfield, IL 62704
217-525-3006

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