



**Springfield Ball Charter School**  
**A place where children are the priority**

**Notice of Vacancy**

**June 21, 2016**

The Springfield Ball Charter School is accepting applications for Assistant Principal for the 2016-2017 school year. Springfield Ball Charter School is a school of choice for all District 186 students, K through 8th grade. The main focus of the school is on literacy, numeracy, multiage grouping and staff professional development. The involvement and commitment of the faculty, staff and parents are significant and contribute to the school's success.

**Title of Vacancy:** Assistant Principal K – 8  
**Location:** Springfield Ball Charter School  
**Contract Period:** 2016-2017 School Year

**Requirements/ Qualifications:**

1. Valid Illinois Professional Educator's License with a General Administrative endorsement
2. Master's Degree in Educational Administration
3. Four years of successful teaching experience, two years of which were with Middle Level students and/or two years of administrative experience or any combination thereof.
4. In-depth knowledge of instructional trends, school improvement process, change management, student assessment systems, technology usage in curriculum, public relations, and community outreach or involvement

**Essential Duties:**

1. Ability to communicate well and to apply leadership skills within a shared decision-making model
2. Ability and willingness to follow directions given and to perform assigned duties in accordance with applicable guidelines, policies and procedures.
3. Implement school-wide discipline program, track and report disciplinary outcomes
4. Co-facilitate the student behavior management programs.
5. Participate and/or present in professional development activities.
6. Participate and/or present in school improvement activities.
7. Daily supervision of students including lunch room supervision.
8. On-site athletic director coordinating with Lincoln Magnet School, monitoring eligibility and supervising extra curricular activities.
9. Assist with supervising and evaluating personnel.
10. Other duties as assigned.

**Filing Date Deadline:** July 8, 2016

**Effective Date:** August 1, 2016

**Salary:** Commensurate with experience.

**Benefits:** Personal/Sick Leave-Group Health-Life Insurance-Illinois Teachers' Retirement System

**Please refer all communication to:**

Cover letter, resume and three professional references.

Matthew Fraas  
Principal  
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